

NATIONAL GUARD ASSISTANT PROGRAM (NGAP) POSITION DESCRIPTION

1. Position Title: Asst to Chief of Chaplains	2. Auth Grade: 07	3. Effective Date: 1 Jan 99
4. Headquarters: US Air Force	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	
5. Reporting Senior:		
6. Duty Location: Bolling AFB, Washington, DC Mail:		

8. Position Description:

Duties:

Serves as advisor to the HQ USAF Command Chaplain on matters pertaining to the Air National Guard

Monitors the manning, training, programs and readiness of chaplain personnel in support of US Air Force

Provides liaison between the National Guard Bureau Staff Chaplain, HQ USAF Command Chaplain, and ANG units

Performs staff assistance visits to ANG Unit chaplain functions

Serves as a member of the ANG Staff Chaplain Advisory Board

9. Special Qualifications/Requirements/Restrictions:

This position is M-Day/drill status only

Must have a minimum of 17 years satisfactory service

Must be able to complete a minimum 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD)

Completion of senior service school required

Security Clearance: Secret

Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board following selection