

# NATIONAL GUARD ASSISTANT PROGRAM (NGAP) POSITION DESCRIPTION

<b>1. Position Title:</b> Deputy Director for Strategic Initiatives, J5	<b>2. Auth Grade:</b> 08	<b>3. Effective Date:</b> 15 Jan 03
<b>4. Headquarters:</b> JS	<b>7. Telephone</b>  Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	
<b>5. Reporting Senior:</b>		
<b>6. Duty Location:</b>  Washington D.C.  Mail:		

**8. Position Description:**

This position involves general staff responsibilities at the highest coordination level of the Government. Full range of United States Government (USG) policy formulation, coordination and decision making in international negotiations, including arms control; strategic planning and policy; and politico-military affairs

**Duties:**

Provides assistance through the Director for Strategic Plans and Policy to the Chairman, Joint Chiefs of Staff by:

- Preparing staff support information, joint strategic plans and studies, and current and future strategy
- Providing recommendations on politico-military matters, technology transfer matters, military assistance affairs (less follow-on logistic support) and Service programs
- Developing policy for US roles in UN, NATO, and other international for as well as for commands established by the President
- Providing recommendations and developing policy in collaboration, as appropriate, with other J-5 Deputy Directors and Joint Staff (JS) directorates/agencies on matters pertaining to maritime affairs, arms control, disarmament, humanitarian law in armed conflict and related activities
- Providing JS representation at Principal Deputies and other National Security Council (NSC) meetings in support of NSC policy deliberation process during both routine and crisis situations
- Preparing coordinated military positions with regard to projected and ongoing international negotiations with impact on national security

**9. Special Qualifications/Requirements/Restrictions:**

- Must have 17 years satisfactory service
- This position is M-Day/drill status only
- Must be able to complete a minimum 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD)
- Completion of senior service school required
- Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board following selection
- Security Clearance: Top Secret/SCI (Continued)

**Position Title:**

Deputy Director for Strategic Initiatives, J5

9. Continued

Extensive education and experience in politico-military matters

Operation, staff, and preferably international experience at higher levels of service, joint, and combined organizations