

NATIONAL GUARD ASSISTANT PROGRAM (NGAP) POSITION DESCRIPTION

1. Position Title: Assistant to Command Chaplain, Air Mobility Command (AMC/HC)	2. Auth Grade: 06	3. Effective Date: 1 Jan 03
4. Headquarters: AMC	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	
5. Reporting Senior: Command Chaplain, Air Mobility Command		
6. Duty Location: Headquarters Air Mobility Command, Scott AFB, IL Mail:		

Position Description:

Duties:

Advise the Command Chaplain, AMC and the Command Chaplain's staff on all ANG matters

Advise and assist the Chief, ANG Chaplain Service on all matters of policy, programs operations, and utilization of the ANG chaplain community and this community's interface with AMC programs

Review proposals and make recommendations to the Command Chaplain, AMC on matters of policy, programs, operations and utilization of the ANG HC community and this community's interface with USAF HC programs

Maintain frequent contact with other ANG Assistants, ANG senior commanders and NGB senior staff members to inform and advise them on matters of mutual concern

Conduct courses, special interest projects, special studies or analyses

Represent the Command Chaplain, AMC at protocol or official functions

Perform other duties, not inconsistent with the above, as directed by the Command Chaplain, AMC or as requested by the ANG Assistant to the Command Chaplain, Hq USAF, or by the Chief, NGB/HC

9. Special Qualifications/Requirements/Restrictions:

Fully qualified, ordained chaplain, possessing a current ecclesiastical endorsement

Broad experience in ANG matters

Broad unit level ministerial experience, including deployments, exercises, inspections (ORI, ORE), humanitarian missions, peacekeeping missions, military operations other than war (MOOTW)

Successful experience as a senior chaplain, with proven ability to build and sustain a successful unit chaplaincy team

Advanced personal communications skills, including a demonstrated ability to write clearly and speak effectively

Community stature complementing the requirement to represent the ANG and chaplaincy at the highest civilian levels

Security clearance: Secret, and able to obtain TS/SEI

This position is M-Day/drill status only

Must have a minimum of 17 years satisfactory service

Must be able to complete a minimum 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD) (Continued)

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9. Continued

Completion of senior service school required

Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the Colonel Federal Recognition Board following selection