

**AIR NATIONAL GUARD
MILITARY EQUAL OPPORTUNITY ANNUAL REPORT**

REPORTS ARE REQUIRED FROM EACH WING MEO OFFICE AND GSU BY 15 JANUARY (GSU'S ONLY SUBMIT PAGES 3-4).
SEND TO: NGB-EO (ATTN: ANG EO PROGRAM MANAGER), 1411 JEFFERSON DAVIS HIGHWAY, ROOM 2400 ARLINGTON, VA 22202-3231

UNIT NAME AND ADDRESS:	GAINING MAJCOM(S):	FY REPORTED:
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SECTION 1. COMPLAINT SUMMARY INFORMATION

PART 1A. TOTAL NUMBER OF DISCRIMINATION COMPLAINTS (INFORMAL AND FORMAL)	PART 1C. FORMAL COMPLAINT DISPOSITION (DOCUMENTED ON NGB FORM 333)
CONSULTATION/ASSISTANCE (NO COMPLAINT FILED) (DOCUMENTED BY MEMO OR ON AF FORM 1271)	DISCRIMINATION CONFIRMED
INFORMAL (DOCUMENTED ON NGB FORM 333)	DISCRIMINATION NOT CONFIRMED
FORMAL (DOCUMENTED ON NGB FORM 333)	DISCRIMINATION UNDETERMINED
PART 1B. INFORMAL COMPLAINT DISPOSITION (DOCUMENTED ON NGB FORM 333)	SETTLED/RESOLVED
	WITHDRAWN
IN PROGRESS (HELP CONTINUES)	IN PROGRESS (OPEN)
SETTLED/RESOLVED	REFERRED (ALL OR IN PART)
DROPPED	PART 1D. NUMBER OF CASES MOVED FROM INFORMAL TO FORMAL THIS FY

REFERRED (ALL OR IN PART)

SECTION 2. INFORMAL COMPLAINT DETAILS

PART 2A. BASIS OF INFORMAL COMPLAINTS (INDICATE ALL THAT APPLY)	PART 2B. INFORMAL COMPLAINT ALLEGATIONS AND ISSUES (INDICATE ALL THAT APPLY)	PART 2C. ACTION TAKEN WHEN DISCRIMINATION CONFIRMED
RACE	APPOINTMENT/ENLISTMENT	COUNSELING (VERBAL OR WRITTEN)
COLOR	ASSIGNMENT OF DUTIES	LETTER OF ADMONITION/REPRIMAND
RELIGION	AWARDS/DECORATIONS	NON-JUDICIAL PUNISHMENT
GENDER (NOT SEXUAL HARASSMENT)	HARASSMENT (NON -SEXUAL)	REMOVAL FROM POSITION
SEXUAL HARASSMENT	PROMOTION/NON-SELECTION	ADMINISTRATIVE DISCHARGE
REPRISAL	EVALUATION/APPRaisal	OTHER:
NATIONAL ORIGIN	DISCIPLINARY ACTION	CASE IN PROGRESS
	DUTY HOURS	
	REASSIGNMENT	
	RETIREMENT	
	TIME/ATTENDANCE	
	TRAINING/EDUCATION	
	OTHER:	

SECTION 3. FORMAL COMPLAINT DETAILS				
PART 3A. BASIS OF FORMAL COMPLAINTS (INDICATE ALL THAT APPLY)		PART 3B. FORMAL COMPLAINT ALLEGATIONS AND ISSUES (INDICATE ALL THAT APPLY)		PART 3C. ACTION TAKEN WHEN DISCRIMINATION CONFIRMED
RACE		APPOINTMENT/ENLISTMENT		COUNSELING (VERBAL OR WRITTEN)
COLOR		ASSIGNMENT OF DUTIES		LETTER OF ADMONITION/REPRIMAND
RELIGION		AWARDS/DECORATIONS		NON-JUDICIAL PUNISHMENT
GENDER (NOT SEXUAL HARASSMENT)		HARASSMENT (NON -SEXUAL)		REMOVAL FROM POSITION
SEXUAL HARASSMENT		PROMOTION/NON-SELECTION		ADMINISTRATIVE DISCHARGE
REPRISAL		EVALUATION/APPRaisal		OTHER:
NATIONAL ORIGIN		DISCIPLINARY ACTION		CASE IN PROGRESS
		DUTY HOURS		
		REASSIGNMENT		
		RETIREMENT		
		TIME/ATTENDANCE		
		TRAINING/EDUCATION		
		OTHER:		

SECTION 4. MEO STAFF

SECTION 4A. STAFF ASSIGNED/TRAINED

		ENLISTED	OFFICERS
NUMBER OF PERSONNEL	IN MEO OFFICE		
NUMBER OF PERSONNEL	IN MEO OFFICE		
CURRENT RANK OF PERSONNEL ASSIGNED			
CURRENT SKILL LEVEL OF ENLISTED STAFF MEMBERS			
WHICH OFFICERS (BY NAME) NEED TO ATTEND BASIC PERSONNEL OFFICERS SCHOOL (BPOC)?			
WHICH PERSONNEL (BY NAME) NEED TO COMPLETE DEOMI TRAINING?			

(OPTIONAL) IF MEO STAFF MEMBERS WANT INFORMATION THROUGH E-MAIL, INDICATE THE NAME AND PREFERRED E-MAIL ADDRESSES BELOW:

SECTION 4B. SELECTED PROGRAM INFORMATION

IF ADDITIONAL INDIVIDUALS ARE ASSISTING THE MEO OFFICE (I.E. WITH DRUG TESTING, UCA, ETC.), LIST THEIR RANK, UNIT AND THE PROGRAM THEY ARE SUPPORTING.

CURRENT DRUG TESTING PROGRAM ASSIGNMENTS (CHECK COLUMNS BELOW ACCORDING TO ASSIGNMENT OF RESPONSIBILITIES):

(NOTE: When Drug Testing responsibilities transition out of MEO, this section will be omitted by direction from NGB-EO)

	PARTICIPANT SELECTION	NOTIFICATION	ASSIGNING OBSERVERS	SPECIMEN COLLECTION	PACKAGING & SENDING SPECIMENS	UPDATING DATA SYSTEM	TRACKING PROGRESS TOWARD GOALS
MEO STAFF							
MEDICAL SQUADRON							
SPECIFY OTHER _____							

SECTION 5. EO EDUCATION AND TRAINING

	NEWCOMERS ORIENTATION	HRE RECURRING TRAINING	KEY PERSONNEL BRIEFING	PREVENTION OF SEXUAL HARASSMENT	OTHER CLASSES TAUGHT BY MEO STAFF (I.E.: DIVERSITY, STRESS MANAGEMENT, CONFLICT RESOLUTION, SUBSTANCE ABUSE PREVENTION)		
					CLASS TITLE	FREQUENCY	NUMBER OF ATTENDEES
NUMBER OF CLASSES							
ENLISTED IN ATTENDANCE							
OFFICERS IN ATTENDANCE							
TOTAL ATTENDEES							

SECTION 6. UNIT CLIMATE ASSESSMENTS
(SEE AFP 36-2704, MEO UNIT CLIMATE ASSESSMENT PROGRAM)

TOTAL NUMBER OF UNITS IN THE WING/GSU	
TOTAL NUMBER OF UNITS ASSESSED THROUGH UCAs	
NUMBER OF "TYPE I" UCAs (SURVEY AND INTERVIEW)	
NUMBER OF "TYPE II" UCAs (SURVEY ONLY)	
NUMBER OF "TYPE III" UCAs (INTERVIEW ONLY)	
NUMBER OF OTHER ASSESSMENTS (I.E. MEOCS)	
OUT AND ABOUT VISITS COMPLETED AND DOCUMENTED	
WING CLIMATE ASSESSMENT COMMITTEES HELD AND DOCUMENTED DURING THE FY	

SECTION 7. DEMOGRAPHICS

SECTION 7A. DETAILED BASE/GSU DEMOGRAPHICS

	BASE TOTAL (ALL GROUPS)	RACE CATEGORIES (RACE PERCENTAGES SHOULD TOTAL 100%)												ETHNICITY (SEPARATE FROM RACE)					
		AMERICAN INDIAN/ALASKAN NATIVE		ASIAN		BLACK OR AFRICAN AMERICAN		NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER		WHITE		TWO OR MORE RACES SELECTED		DECLINED TO RESPOND		HISPANIC OR LATINO		NOT HISPANIC OR LATINO	
		<i>M</i>	<i>F</i>	<i>M</i>	<i>F</i>	<i>M</i>	<i>F</i>	<i>M</i>	<i>F</i>	<i>M</i>	<i>F</i>	M	F	<i>M</i>	<i>F</i>	M	F	M	F
NUMBER OF OFFICERS																			
OFFICER PERCENT	100%																		
NUMBER OF ENLISTED																			
ENLISTED PERCENT																			

SECTION 7B. TOTAL FEMALE AND MINORITY REPRESENTATION

		TOTAL FEMALE PERCENTAGE	TOTAL MINORITY PERCENTAGE
		ENLISTED	
		OFFICERS	

SECTION 7C. SENIOR RANK DEMOGRAPHICS

	BASE TOTAL NUMBER	NUMBER OF MINORITY	PERCENTAGE OF MINORITY	NUMBER OF FEMALES	PERCENTAGE OF FEMALES
E-7/Master Sergeant					
E-8/Senior Master Sgt					
E-9/Chief Master Sgt					
O-4/Major					
O-5/Lieutenant Colonel					
O-6/Colonel					
O-7/Brigadier General					

SECTION 8. REMARKS/NARRATIVE